Employee Name *\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

Start Date *\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

Assessment Date *\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

Conducted by *\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

Signature *\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Car Wash Employee*

*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Assessor*

**Car Wash Employee**

**Training Assessment Guide**

Self Serve Equipment

**Section 1 - Prowash Touch Select bay timer**

* Features of a Touch Select timer
* Programming timer
* Understanding of wiring loom

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **1** | **2** | **3** | **4** | **5** |
|  |  |  |  |  |

Level of understanding

*(1 = low, 5 = high)*

Area/s of concern

|  |
| --- |
|  |
|  |
|  |

Comments

|  |
| --- |
|  |
|  |
|  |

**Section 2 - Microcoin QL coin acceptor**

* Understanding of how the Microcoin QL works
* Understanding of programming the Microcoin QL
* Programming Microcoin QL
* Identify what Microcoin suits each machine

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **1** | **2** | **3** | **4** | **5** |
|  |  |  |  |  |

Level of understanding

*(1 = low, 5 = high)*

Area/s of concern

|  |
| --- |
|  |
|  |
|  |

Comments

|  |
| --- |
|  |
|  |
|  |

**Section 3 - Wash Bay Equipment**

* High pressure guns breakdown, weep or non weep
* Foam brush breakdown / Foam brush generator
* Bay manifold and connections
* Signs and mat holders

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **1** | **2** | **3** | **4** | **5** |
|  |  |  |  |  |

Level of understanding

*(1 = low, 5 = high)*

Area/s of concern

|  |
| --- |
|  |
|  |
|  |

Comments

|  |
| --- |
|  |
|  |
|  |

**Section 4 – Self Serve Pump Stand**

* Features of a Pump Stand
* Break pump stand into high pressure and low pressure functions
* Demonstrate water flow directions
* Explain functions of solenoids, regulators, hydrominders, pumps, pop off valves
* Explanation of electrical cabinet

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **1** | **2** | **3** | **4** | **5** |
|  |  |  |  |  |

Level of understanding

*(1 = low, 5 = high)*

Area/s of concern

|  |
| --- |
|  |
|  |
|  |

Comments

|  |
| --- |
|  |
|  |
|  |

**Section 5 - Water Softener**

* Explain how and what a water softener is used for
* Identify components of a water softener
* Describe the regeneration process
* Water testing procedure
* Demonstrate how to fill salt in brine tank

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **1** | **2** | **3** | **4** | **5** |
|  |  |  |  |  |

Level of understanding

*(1 = low, 5 = high)*

Area/s of concern

|  |
| --- |
|  |
|  |
|  |

Comments

|  |
| --- |
|  |
|  |
|  |

**Section 6 - Reverse Osmosis (R/O) System**

* Explain how and what a R/O system is used for
* Identify components of an R/O System
* Indicate water flow
* Explain how you would determine GPD (capacity of unit)
* Explain flow rates, effect of temperature and TDS
* Testing procedure

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **1** | **2** | **3** | **4** | **5** |
|  |  |  |  |  |

Level of understanding

*(1 = low, 5 = high)*

Area/s of concern

|  |
| --- |
|  |
|  |
|  |

Comments

|  |
| --- |
|  |
|  |
|  |

**Section 7 - Water Heater**

* What is a Water Heater used for
* What temperature should it be set at
* Identify components to system
* Show understanding of water flows
* Explain how Legionella develops and how to prevent

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **1** | **2** | **3** | **4** | **5** |
|  |  |  |  |  |

Level of understanding

*(1 = low, 5 = high)*

Area/s of concern

|  |
| --- |
|  |
|  |
|  |

Comments

|  |
| --- |
|  |
|  |
|  |

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Section 8 - Air Compressor**

* What is a compressor used for?
* Identify compressor and common items for replacement
* Identify connections
* How often do we drain the fluid in the tank?

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **1** | **2** | **3** | **4** | **5** |
|  |  |  |  |  |

Level of understanding

*(1 = low, 5 = high)*

Area/s of concern

|  |
| --- |
|  |
|  |
|  |

Comments

|  |
| --- |
|  |
|  |
|  |

**Section 9 - Water Re-Pressure System**

* What are the different systems in use
* Explain purpose of a water re-pressure system
* Describe direction of water flow
* Identify and explain purpose of each component

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **1** | **2** | **3** | **4** | **5** |
|  |  |  |  |  |

Level of understanding

*(1 = low, 5 = high)*

Area/s of concern

|  |
| --- |
|  |
|  |
|  |

Comments

|  |
| --- |
|  |
|  |
|  |

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Section 10 - Prowash iVac Vacuum**

* What are the features of the vacuum
* Basic operation of unit
* Highlight the basic components
* Programming the zelio/times

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **1** | **2** | **3** | **4** | **5** |
|  |  |  |  |  |

Level of understanding

*(1 = low, 5 = high)*

Area/s of concern

|  |
| --- |
|  |
|  |
|  |

Comments

|  |
| --- |
|  |
|  |
|  |

**Section 11 – Vacuum / Fragrance Combo Unit**

* What are the features of the vacuum/fragrance combo
* Basic operation of unit
* Highlight the basic components
* Programming the display/times

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **1** | **2** | **3** | **4** | **5** |
|  |  |  |  |  |

Level of understanding

*(1 = low, 5 = high)*

Area/s of concern

|  |
| --- |
|  |
|  |
|  |

Comments

|  |
| --- |
|  |
|  |
|  |

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Section 12 - Fragrance Machine**

* What are the features of the fragrance machine
* Basic operation of unit
* Highlight the basic components
* Programming the times

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **1** | **2** | **3** | **4** | **5** |
|  |  |  |  |  |

Level of understanding

*(1 = low, 5 = high)*

Area/s of concern

|  |
| --- |
|  |
|  |
|  |

Comments

|  |
| --- |
|  |
|  |
|  |

**Section 13 - Change Machine**

* Identify model
* Explain features
* Basic operation of unit
* Highlight basic components
* Power supply voltages and what they control

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **1** | **2** | **3** | **4** | **5** |
|  |  |  |  |  |

Level of understanding

*(1 = low, 5 = high)*

Area/s of concern

|  |
| --- |
|  |
|  |
|  |

Comments

|  |
| --- |
|  |
|  |
|  |

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Section 14 - Electronic Drop Shelf Vending Machine**

* Identify different models
* Features of each model
* Basic operation of unit
* Programming coins

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **1** | **2** | **3** | **4** | **5** |
|  |  |  |  |  |

Level of understanding

*(1 = low, 5 = high)*

Area/s of concern

|  |
| --- |
|  |
|  |
|  |

Comments

|  |
| --- |
|  |
|  |
|  |

**Section 15 – SuperSat System**

* Explain how and what SuperSat is used for
* Basic operation of a SuperSat unit
* Identify basic components of a SuperSat unit
* Explain titration procedure
* Evolution of the SuperSat system

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **1** | **2** | **3** | **4** | **5** |
|  |  |  |  |  |

Level of understanding

*(1 = low, 5 = high)*

Area/s of concern

|  |
| --- |
|  |
|  |
|  |

Comments

|  |
| --- |
|  |
|  |
|  |

Additional Comments

|  |
| --- |
|  |
|  |
|  |
|  |
|  |
|  |
|  |
|  |
|  |
|  |
|  |
|  |
|  |
|  |
|  |
|  |

Automatic Car Wash

**Section 1 - Wash Cycles**

* Highlight all the wash cycles that an automatic car wash can perform, what is the standard Prowash sequence and the differences between wash packages available
* Demonstrate familiarisation of software

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **1** | **2** | **3** | **4** | **5** |
|  |  |  |  |  |

Level of understanding

*(1 = low, 5 = high)*

Area/s of concern

|  |
| --- |
|  |
|  |
|  |

Comments

|  |
| --- |
|  |
|  |
|  |

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Section 2 - Wash Bay Equipment**

* Features of wash bay
* Explain what the process is once a customer has selected a wash
* Identify components of the wash and what their function is
* Show knowledge of remote commands and where to find in manual

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **1** | **2** | **3** | **4** | **5** |
|  |  |  |  |  |

Level of understanding

*(1 = low, 5 = high)*

Area/s of concern

|  |
| --- |
|  |
|  |
|  |

Comments

|  |
| --- |
|  |
|  |
|  |

**Section 3 - Pumpstand**

* Features of pumpstand
* Break pumpstand into high pressure functions, low pressure functions and R/O
* Demonstrate water flow directions
* Explain functions of solenoids, regulators etc

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **1** | **2** | **3** | **4** | **5** |
|  |  |  |  |  |

Level of understanding

*(1 = low, 5 = high)*

Area/s of concern

|  |
| --- |
|  |
|  |
|  |

Comments

|  |
| --- |
|  |
|  |
|  |

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Section 4 - Electrical Cabinet**

* Features of electrical cabinet
* Identify common components

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **1** | **2** | **3** | **4** | **5** |
|  |  |  |  |  |

Level of understanding

*(1 = low, 5 = high)*

Area/s of concern

|  |
| --- |
|  |
|  |
|  |

Comments

|  |
| --- |
|  |
|  |
|  |

**Section 5 – Anztec Entry System**

* Features of Anztec entry system
* Identify common components
* Power supply voltages and what they control
* Programming site wash detail and receipt
* Demonstrate knowledge of credit card operation and components

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **1** | **2** | **3** | **4** | **5** |
|  |  |  |  |  |

Level of understanding

*(1 = low, 5 = high)*

Area/s of concern

|  |
| --- |
|  |
|  |
|  |

Comments

|  |
| --- |
|  |
|  |
|  |

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Section 6 - Reclaim System**

* Features of the reclaim unit
* Identify common components
* Demonstrate knowledge of reclaim process

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **1** | **2** | **3** | **4** | **5** |
|  |  |  |  |  |

Level of understanding

*(1 = low, 5 = high)*

Area/s of concern

|  |
| --- |
|  |
|  |
|  |

Comments

|  |
| --- |
|  |
|  |
|  |

**Section 7 - Roller Door**

* Features of roller door
* Identify roller door components
* Identify connections and control/software setup to automatic car wash

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **1** | **2** | **3** | **4** | **5** |
|  |  |  |  |  |

Level of understanding

*(1 = low, 5 = high)*

Area/s of concern

|  |
| --- |
|  |
|  |
|  |

Comments

|  |
| --- |
|  |
|  |
|  |

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Additional Comments

|  |
| --- |
|  |
|  |
|  |
|  |
|  |
|  |
|  |
|  |
|  |
|  |
|  |
|  |
|  |
|  |
|  |